

**MINUTES OF THE  
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT  
June 16, 2011  
BOARD MEETING**

**1. Roll Call:**

Presiding: G. E. 'Deac' Thomas, Board Chair

Time: 6:25 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: G.E. 'Deac' Thomas, Chair  
Dr. Dagmar Vitek, Vice Chair  
Raymond Uno  
La Vone Liddle  
Todd Erskine

Trustees Excused: None

Others Present: Sammie Lee Dickson, District Manager  
Dennis Kiyoguchi, Assistant Manager  
Sally Beagley, District Secretary  
Banugopan Kesavaraju, District Biologist  
Danny Barlow, Pinnock, Robbins, Posey & Richins (item #2 only)  
No members of the public were present

**2. Presentation and Approval of the 2010 Financial Audit:**

Manager Dickson introduced Danny Barlow, CPA, of Pinnock, Robbins, Posey & Richins to the Board. Mr. Barlow has been working with Aleta Fairbanks, Dennis Kiyoguchi and Manager Dickson gathering information to help prepare the District's audit for the year ended December 31, 2010. Mr. Barlow explained that the audit he is presenting is stamped as "draft" since the DSLASA audit is complete, but has not been given the final approval by the CPA firms senior partner.

The letter to the Board states: "We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus." Mr. Barlow stated that the auditors are giving a "clean" opinion of the financial statements for 2010.

There was one material weakness reported in the audit which dealt with the preparation of the financial statements. The District prepares its financial

statements in a cash basis form that is very user friendly for day to day business. Governmental Accounting Standards require that the financial statements be produced in a government-wide format and contain certain required disclosures. Pinnock, Robbins, Posey & Richins have to make this conversion and, as such, it becomes a reportable material weakness which is noted in the audit report.

Trustee Erskine made a motion to accept the draft audit report for the year ended December 31, 2010, as presented by Danny Barlow, CPA, of Pinnock, Robbins, Posey & Richins, and to approve the final audit when available if deemed to not be substantially different from the draft version. The motion was seconded by Trustee Vitek and passed with a unanimous vote.

### **3. Approval of 2011 Budget Amendments:**

Manager Dickson had presented amended 2011 General and Capital Projects Fund Budgets at a public hearing immediately preceding this meeting. The proposed changes for the General Fund include an increase in revenues from property tax from \$1,802,750 to \$1,810,000 and a decrease in revenue from fee-in-lieu from \$109,000 to \$98,000. These two changes reduce the revenue from \$1,911,750 to \$1,908,000, which better approximates actual tax anticipation. Other changes to revenue were \$76,000 in reductions needed to be transferred from the Capital Projects Fund, due, in part, to a \$66,000 carry over from the 2010 Budget and the receipt of \$14,000 from the Redevelopment Agency of Salt Lake City. Changes to expenditures in line items included: a \$500 increase in Subscriptions and Memberships, a \$3,000 decrease in Property Insurance, a \$1,000 increase in Natural Gas Utility, and a \$2,000 increase in Vehicle Insurance.

It is proposed that the Capital Projects Fund Budget be amended to reflect \$1,500 more in carry over from the 2010 Budget, lower expected revenue from interest by \$1,000, decrease transfer to General Fund by \$76,000 and put a line item in of \$76,500 for fund balance to be used in the 2012 Budget. These changes would have the net effect of a \$500 increase to the total Capital Projects Fund Budget.

A motion to accept the Amended 2011 General and Capital Projects Fund Budgets as presented was made by Trustee Vitek. The motion was seconded by Trustee Liddle and passed with a unanimous vote.

### **4. Resolution Approving the 2011 Certified Tax Rate:**

Manager Dickson explained that in the just completed 2011 Certified Tax Rate Hearing a rate of 0.000131 was discussed which would generate the \$1,809,972.50 that would be needed to sustain the amended 2011 General Fund Budget .

Trustee Uno made a motion to accept the following resolution: "It is hereby resolved that the governing body of the Salt Lake City Mosquito Abatement District approves a Certified Tax Rate of 0.000131 that will generate

approximately \$1,810,000 in property tax revenue for the 2011 Budget year." The motion to adopt the resolution was seconded by Trustee Liddle and passed with a unanimous vote.

**5. Approval of the May 19, 2011, Minutes of the May Monthly Board Meeting:**

The following two changes to the draft minutes were proposed by Secretary Beagley: item #4, second paragraph, first sentence, remove the word 'some', item #7, fourth paragraph, delete the comma after 'June', and item #9, second paragraph, second sentence, deleted the word 'has'. Trustee Liddle made a motion to accept the May 19, 2011, Minutes of the May Board Meeting with the suggested corrections. Trustee Erskine seconded the motion and it passed with a unanimous vote.

**6. Presentation of May 2010 Financial Statements and Approval of Bills for Payment:**

Manager Dickson reviewed the May financial statements with the Board. All expenditures in excess of \$500 were reviewed. A review was also made of any budget line items that were over the expected percentage of spending for this time of the budget year.

Expenses for May totaled \$113,555.69 with \$113,555.69 from the General Fund and \$0.00 from the Capital Projects Fund. Trustee Uno made a motion to accept the May financial statement and to pay the bills as presented. The motion was seconded by Trustee Erskine and passed with a unanimous vote.

**7. Davis-Salt Lake Aerial Spray Authority (DSLASA):**

The DSLASA Board met on May 9, at the MAD-Davis office. Axis Architects has asked to meet and go through mediation on the separate notice of claim that they filed against DSLASA in the amount of \$41,794 plus interest. Axis Architects believes that they did work for DSLASA above what was required under their contract and are asking for compensation for that work. Previous billings to DSLASA were denied. The DSLASA Board made the decision to try and resolve this issue out of court. Managers Dickson and Hatch do not believe that the bulk of the extra billing is justified.

There still has been no response from Stanley Consulting as to the notice of claim from R&O Construction against DSLASA in which Axis Architects has brought them into the claim.

The hangar is currently in use by the contracted spray firm, Thomas Helicopters. The contractor is not doing very well at keeping the facility clean. DSLASA will most likely rebid the contract this fall so that the use and conditions of the hangar can be included in the contract.

**8. Report on Attended and Reminder of Upcoming Meetings:**

The American Mosquito Control Association presented a webinar on June 3, at noon, titled 'Strategies for Safer Pesticide Applications'. Most of the District staff, seasonal employees and Trustees Uno and Thomas were in attendance.

The South Salt Lake Valley MAD will host State Auditor Training for Board Members at their District at noon on July 11. All of the District's Trustees are encouraged to attend.

**9. Bids to Repair Sprinkling System:**

During the winter, the sprinkler system anti-siphon system was stolen. It is believed it was taken for its value as scrap metal. Once a new system was installed it was discovered that there is a break in the main sprinkler water supply line and possibly a faulty stop and waste valve. Because of the depth of these structures in the ground it was decided that it would be best to contract out the repair. Several companies were contacted and asked to provide bids. They were told that the District requires all contractors to document that their workers are eligible to work in the U.S. To date only one contractor has submitted a bid. It is important to get this repaired so that the lawn can be watered. Trustee Liddle made a motion to accept the bid from Towers Plumbing to repair the broken sprinkler water supply line and replace the stop and waste valve for a cost of \$1,400. The motion was seconded by Trustee Vitek and passed with a unanimous vote.

**10. Manager's Report:**

As of June 13, the District has a full crew of seventeen seasonal employees. All of the seasonal crew hold valid pesticide applicators licenses under category 8, public health.

With the 4.06" in April and 5.14" of rain in May, this spring became one of the wettest in the history of Salt Lake City. The large amount of rain coupled with cool temperatures has slowed the spring run-off of water from snow in the higher elevations. Typically the run-off is completed by the end of May. This year the run-off may not be complete until late June. The large volume of water has taxed the drainage system going to the Great Salt Lake. The Goggin Canal has been overflowing its banks for several weeks, flooding a large tract of land north of the International Center.

No aerial larviciding was done during May. The deep water has made it very difficult to find concentrations of larvae for treatment.

The District has switched from New Jersey to ABC CO<sub>2</sub> baited traps for the surveillance of adult mosquitoes. New Jersey traps run off of 12-volt power and, thus, their placement is limited. ABC CO<sub>2</sub> baited traps are powered by 6-volt batteries and can be placed in better trapping locations. Many more mosquitoes are collected in the ABC CO<sub>2</sub> baited traps and the adults can be used for viral testing.

At this time, there has been no West Nile Virus detected in Utah in 2011.

The elevation of the Great Salt Lake has increased by one foot in the past month and an additional six-tenths of a foot in the last two weeks. The level of the Great Salt Lake, as of this meeting, is 4,198.4 feet above sea level. This is the highest elevation for the lake since September 2002.

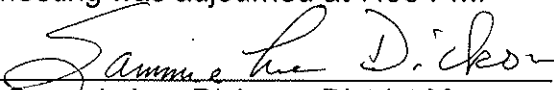
**11. Probable Agenda Items for July 21, 2011, Meeting:**

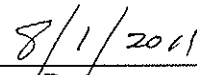
The July 21, 2011, Board Meeting will be held at 12:30 PM. A box lunch will be available for Trustees at noon.


The following items will be placed on the July Board Meeting Agenda: presentation of DSLASA lawsuit update; and, the progress of the mosquito control season. Manager Dickson will not be present at the July Board Meeting.


**12. Adjournment:**

Trustee Liddle made a motion to adjourn the June Board Meeting. The motion was seconded by Trustee Vitek and passed with a unanimous vote. The meeting was adjourned at 7:55 PM.

  
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Sammie Lee Dickson, District Manager

  
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Date

  
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G.E. 'Deac' Thomas, Board Chairman

  
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Date

